**ANUJ RAGHAV**

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# Personal Profile

Looking for an association/progressive organization that may provide me a platform to apply my grasp and skills along with my hard work and patience, and to be involved as a part of team that dynamically works towards the growth and success of the organization.

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# work experience

(1) Working as **Civil Engineer(Billing)** in Sadhna Buildcom Delhi. (Since January 24th 2017 to till now)

### Project- Reach Airia

Sector-68, Gurgaon

* Checking materials and work in progress for compliance with the specified requirements.
* Quantity surveying, M-Book Calculations.
* Assisting the Sr. Billing Engineer on Projects.
* Prepared list of vendors who met requirements of the company and submitted it.
* Setting out the works in accordance with the drawings and specification.
* Measurement and valuation (in collaboration with the project quantity surveyor where appropriate).
* Resolving technical issues with employer’s representatives, suppliers and subcontractors.
* Preparing cash flow reports and bill of quantities(BOQ) for interior finishes work.

(2) Worked as **Civil Engineer** in J.A. Brothers. (Since August 1st 2016 to January 20th 2017)

### Project- B.O.P. (Border Operating Point) of B.S.F. on Indo-Bangladesh Border

Mizoram, Manipur

* Checking materials and work in progress for compliance with the specified requirements.
* Supervising and counseling junior or trainee engineers.
* Setting out the works in accordance with the drawings and specification.
* Measurement and valuation (in collaboration with the project quantity surveyor where appropriate).
* Resolving technical issues with employer’s representatives, suppliers and subcontractors.
* Prepare bill of quantities(BOQ) for construction work.

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(3) Worked as an **Estimator** in Advance Informatics, (Since June 22th 2015 to June 25th 2016)

New Delhi.

* Analyze and understand project drawings and project specification.
* Provide accurate quantity takeoffs residential, commercial and civil construction projects.
* Provide accurate quantity takeoff for (Division 8 -Doors and Windows)
* Provide accurate quantity takeoff for (Division 9 –Finishes –Walls, Ceiling, Flooring, Painting, Drywall, Insulation, Doors and Windows),
* Prepare BOQ and Scope of work for quantity takeoff.
* Prepare bill of quantities(BOQ) for interior finishes work.

(4) Worked as **Site Engineer (Interior Finishes)** in Sewakram Construction, Haridwar (Since July 2014 to June 2015)

### Project- Vaikunthdham, Haridwar

* Checking materials and work in progress for compliance with the specified requirements.
* Supervising and counseling junior or trainee engineers.
* Setting out the works in accordance with the drawings and specification.
* Measurement and valuation (in collaboration with the project quantity surveyor where appropriate).
* Resolving technical issues with employer’s representatives, suppliers and subcontractors.

EDUCATION

### B.Tech (Civil Engineering) 2015

Bharat Institute of Technology

Meerut, Uttar Pradesh.

**Uttar Pradesh Technical University**

**Lucknow, Uttar Pradesh**

Scored 60.00%

**Diploma in civil engineering 2012**

**Board of Technical Education (U.P.)**

Chandauli Polytechnic, Chandauli

Uttar Pradesh.

Scored 72.29%

**High School 2008**

**CBSE Delhi.**

Jawahar Navodaya Vidhalaya

Bulandshahr, Uttar Pradesh.

Scored 61.2%

# STRENGTHS & Personal Skills

* Ability to work effectively in a team as well as individually.
* Adaptable and ability to learn new technology fast.
* Very flexible & Optimistic.
* Self Confidence.
* Hard worker.

# TRAINING

* One & half month of industrial training program at CD PWD, Meerut UP.
* Auto CAD certification program under Autodesk in MSME Meerut.

# SOFTWARES

* Plan Swift (Professional Software of Construction Estimation.)
* On Screen Takeoff (OST). (Professional Software of Construction Estimation.)
* RFMS (Measure) (Professional Software of Construction Estimation.)
* Callidus (Professional Software of Construction Estimation.)

# ACADEMICS PROJECTS & SEMINAR

* Worked on Project Major Bridge Design.
* Worked on project of Multi storey Hostel Building for 200 Girls.
* Attended a seminar on MXROAD software by Bentley Advantages Seminar at shangari la hotel New Delhi.

# achievement

* Regular participant in socio-cultural events.
* Inter Collage champion in Football.

# Additional Information

* Hobbies & Interest: Playing Football & Watching Football.

# Personal Information

**Father’s Name:** Mr. Shiv Kumar Raghav

**Mother’s Name:** Mrs. Sunita Raghav

**Date of Birth:** 08/08/1993

**Gender:** Male

**Nationality**:       Indian

**Languages known:** English & Hindi

**Permanent Address:** D 121 Ganesh Nagar, New Delhi

# DECLARATION

I hereby declare that the above mentioned information is correct to best of my knowledge.

**(ANUJ RAGHAV) DATE:**